 Donation Form – Garden of Time

Name: Phone Number:

Address**:** Preferred Email Address:

 Year of University of Stirling Graduation (if applicable):

City**:** Degree subject (if applicable):

Postcode/Zip Code:

We would like to contact you from time to time to tell you about how you can support our fundraising, inform you of events or update you on the University developments. Are you happy to be contacted by: Email [ ]  Phone [ ]  Post[ ]

You can withdraw your consent at any time by visiting: [www.stir.ac.uk/keepintouch](http://www.stir.ac.uk/keepintouch).

To read about how your data will be stored, please read our Privacy Statement: <https://www.stir.ac.uk/privacy>

Acceptable memorial plaque options

To ensure the standardisation of memorials around our campus the following options are available:

Memorial Option 1: Plaque on Metal Archway

* Plaque placed on Metal Archway within the Garden of Time.
* Plaque material copper (Weather resistant).
* Size: 158mm x 52mm x 1.5mm.
* Background Grey
* Option of one artwork from a choice of five (see appendix).
* Up to 70 characters of white engraved text (Calibri font size 12).
* Fixing: Bonding adhesive backing.
* The cost to instruct this option is £300, inclusive of VAT.

**Engraving: Please enter your desired engraving below (up to 70 characters):**

Memorial Option 2: Sculptural Stake

* Sculptural stake placed within the Garden of Time.
* Made from steel.
* Plaque material copper (Weather resistant).
* Plaque rough size: 180mm x 80mm x 1.5mm (Leaf shaped).
* Up to 50 characters of engraved text (Calibri font size 12).
* Fixing: decorative wire attached directly to stake.
* The cost to instruct this option is £400, inclusive of VAT.

**Engraving: Please enter your desired engraving below (up to 50 characters):**

Memorial Option 3: Half Caithness Paving Stone

* Half Caithness Paving Stone placed within the Garden of Time
* Size: 600mm x 400mm.
* Inscription made by stonemason.
* Up to 70 characters of white engraved text (Calibri font size 16).
* Option of one artwork from a choice of three (see appendix).
* The cost to instruct this option is £800, inclusive of VAT.

**Engraving: Please enter your desired engraving below (up to 70 characters):**

Memorial Option 4: Full Caithness Paving Stone

* Full Caithness Paving Stone placed within the Garden of Time
* Size: 1200mm x 400mm
* Inscription carved by stonemason
* Up to 100 characters of white engraved text (Calibri font size 16)
* The cost to instruct this option is £1,500, inclusive of VAT

**Engraving to read: (up to 100 characters):**

Memorial Option 5: Bespoke Sculpture

* Bespoke Sculpture (agreed with University Collections department).
* Size: To be confirmed on discussion with Head of University of Stirling Collections.
* **The cost to instruct this option is from £4000, inclusive of VAT. This is dependent on sculpture chosen and installation requirements. Sculpture will be confirmed after discussion with Head of University of Stirling Collections**

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| **Payment**I would like to make a single gift of: £\_\_\_\_\_\_[ ]  I have made an online donation at [stir.ac.uk/carddonate](https://www.stir.ac.uk/about/our-people/alumni/support-stirling/make-a-donation)(select Garden of Time under “Designation”)[ ] I have made payment via bank transfer\* using the reference **ADV-[surname]**[ ]  I enclose a cheque made payable to *The University of Stirling*[ ]  Please invoice the company address above\* If you are making your payment via bank transfer, please use the following account details.* HSBC, 2 Buchanan Street, Glasgow, G1 3LB
* Sort Code: 40-41-60
* Account Number: 63000095
* BIC/Swift: HBUKGB4B
* IBAN: GB83HBUK40416063000095
 | **Gift Aid** (If your payment is made through a company, please ignore this section) Please claim Gift Aid on my donation and any donations I make in the future or have made in the past 4 years to the University of Stirling. I understand that this will allow the University to claim an additional 25% of my donation(s) value from HMRC. I declare that I pay annual income and/or capital gains taxes up to the value of my charitable donations. While donating, I will inform the University if this ceases to be the case, if I wish to cancel my declaration, or if I change my address.Signature:Date: |

Please return this form to: **Development & Alumni Relations, University of Stirling, Stirling FK9 4LA**
or by email to **alumni@stir.ac.uk**