

## **UNIVERSITY OF STIRLING**

### **MANAGEMENT, STORAGE AND RETENTION OF SYSTEMS LOGS FOR IT SYSTEMS: JANUARY 2009**

Records of Windows and CampusNet logins are retained for a maximum of twelve months. Web traffic activity logs are retained for five days. Records of services accessed through WebCT and the Portal page are retained for up to twelve months from the date of access. Records of email traffic activity are retained for between 45 days and twelve months (depending on the mail system used and the mode of access). No other electronic activity logs are routinely retained for more than one week.